



St. Margaret's School (Secondary)

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2 February 2026

Dear Parents/Guardians,

We have begun the new academic year on a wonderfully positive note this January, with specially designed programmes for each level. The level programmes are designed to align with each level's unique theme, fostering holistic development in our students. During the first week of school, all students participated in their respective cohort programmes based on the level themes (refer to Annex A). Each programme has been tailored to support their developmental needs and aspirations. I trust your daughter/ward has settled well into the new year and is looking forward to embracing the fresh challenges and opportunities ahead. We are glad that we are off to an exciting new start. Do help your daughters keep pace of the learning as we move through the term.

We like to share that many of our students are preparing for the National School Games (NSG) and other competitions, we value your support in helping them balance their various commitments and achieve excellence in their pursuits. Do also be on the lookout to help your daughters balance and manage both their studies and their CCA commitments.

Your child's well-being is our priority, and we have various support systems in place to help them succeed (see Annex B for details). Please watch for any signs of distress or changes in your child's behaviour. If you have concerns about their learning or well-being, do not hesitate to reach out to their form teacher or subject teachers. Together, we can support your child's success in all areas of their development.

Also, as the Lunar New Year draws near, I extend my warmest wishes to you and your families for a festive season filled with joy, prosperity, and cherished moments together.

2025 GCE O-Level Examinations

We extend our heartiest congratulations to our 2025 graduating cohort, who received their GCE O-level examination results on Wednesday, 14 January.

We are immensely proud of their commendable achievements and the tenacity they have demonstrated throughout their academic journey. We join their families in celebrating this significant milestone and their well-deserved accomplishments.

For All Students

1. Lunar New Year Celebrations 2026

The school will be celebrating the Lunar New Year on Monday, 16 February.

This year's theme, “恩典启程，共迎新春” (Graceful Beginnings, Growing Together), reflects our commitment to nurturing gratitude, strengthening our ties with the community, and encouraging students to contribute meaningfully as we welcome the new year.

Students are to report to school as usual by 7.30am and will be dismissed at 10.30am. More details on the programme will be shared with students closer to the date.

2. Commemoration of Total Defence 2026

Total Defence Day (TDD) will be commemorated on Friday, 20 February.

As part of the commemoration, students will participate in Exercise SG Ready in Term 1 Week 7. This disruption exercise is designed to enhance students' preparedness for potential disruptions to essential services, such as power supply interruptions arising from supply chain disruptions, in view of Singapore's reliance on fuel imports. In addition, an assembly programme will be conducted. Through an interactive drama centred on energy disruption, students will gain a deeper understanding of the importance of collective efforts in strengthening Singapore's resilience against evolving threats.

For Secondary 4 & 5 students

GCE O-Level Mother Tongue Exam Preparatory Sessions

To support our Secondary 4 and 5 students in their preparation for the Mid-Year GCE O-Level Mother Tongue Language examinations, the school will be conducting preparatory sessions for students taking Chinese, Malay, Tamil, Higher Chinese and Higher Tamil.

The sessions are scheduled as follows:

Friday, 27 February

- 1.15pm to 2.45pm (Mother Tongue Languages)
- 1.15pm to 3.00pm (Higher Mother Tongue Languages)

Students will report for their CCA after their preparatory session.

Tuesday, 10 March

- 3.00pm to 5.00pm (All Mother Tongue languages)

These sessions are designed to strengthen students' examination readiness through targeted practice. Students will receive further instructions from their subject teachers.

Administrative Matters

1. Update of Child Details via Students Detail Form (SDF) Portal

Parents/legal guardians will be able to view and update their information and information of their child/ward via PG (under Services) or the SDF portal at <https://pg.moe.edu.sg/forms/sdf> using their Singpass account. Authorised caregivers can only submit their own information. The SDF portal will be accessible till the last day of Term 4 for you to provide timely updates.

2. Group Personal Accident (GPA) Insurance for Students

Your child is covered with a GPA Insurance which provides coverage when she is in school; participating in school's activities, or any activity related to or endorsed by the school, including Home-based Learning days, Co-Curricular Activities and sports, regardless of the time at which such activities are conducted and whether the activities are conducted in the school, in Singapore, or elsewhere.

Commuting from (or to) her place of residence, including a hostel, to (or from) either the school's premises or the place where an activity covered by the GPA Insurance will be conducted, including any reasonable deviations. For the avoidance of doubt, the student's place of residence may include a place that is not in Singapore.

All claims should be submitted as soon as possible subject to a cap of 365 days from the date of accident. Submission of claims can be done online via Income's GPA portal at <https://studentgpa.incomegroupins.com.sg>.

General Reminders

1. Health Matters

Please continue to work with your daughter/ward in adherence to the spirit and intent of practising good personal hygiene, and to wash her hands frequently with soap and water.

If your daughter/ward is unwell, please ensure that she stays at home and seeks medical attention if necessary. If she is recovering from respiratory-related illnesses, please encourage her to exercise social responsibility (e.g. by wearing a mask, minimising social interactions with big groups).

2. Independent Study Arrangements

To ensure effective resource management and continuity of learning, when a subject teacher is unavailable for lessons scheduled after 2.00pm, students will be provided with curriculum-aligned assignments. This arrangement allows students to engage in meaningful self-directed learning and revision activities. The subject teacher will review progress and address any questions during the subsequent lesson.

3. General Safety

The school General Office has been undergoing renovation works since November 2025. While these works are ongoing, the school General Office will be operating from the Digital Cove.

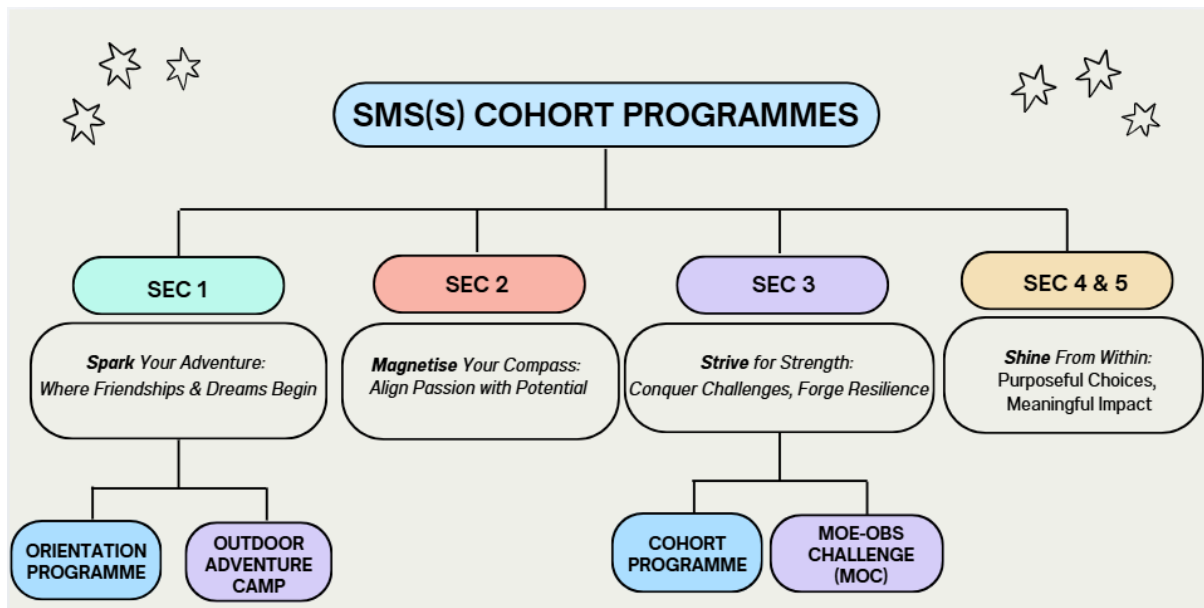
To ensure student safety and well-being while works are carried out in school, areas affected are cordoned off. Noisy works are also scheduled in the later part of the day after lessons and on weekends. The school will continue to work with all contractors and vendors to ensure that they comply with the required safety standards.

Yours faithfully,

Ms Linda Lim
Principal

Annex A

Secondary One to Five Level Themes



Annex B

Support for Student Well-being

Support Structures	Opening Hours/Contact Details				
<p><u>The Lighthouse (Canteen)</u></p> <p>Students may unwind with board games and card games during their recess and lunch.</p>	<p>Tuesdays and Thursdays, 9.00am to 11.15am and 1.30pm to 3.30pm</p> <p>Wednesdays, 9.40am to 12.30pm and 1.30pm to 3.30pm</p> <p>Fridays, 9.00am to 11.15am and 2.30pm to 4.00pm</p>				
<p><u>Student Services Hub</u> <u>(Blk A, Level 3, next to the school library)</u></p> <p>Students may have a chat with our Allied Educators:</p> <p><u>School Counsellors</u> Ms. Thandar Soe Ms. Mok Sin Lai (Part-time)</p> <p><u>Special Educational Needs (SEN) Officers</u> Ms. Christine Tay Ms. Tang Feng Yi</p> <p><u>Student Welfare Officer</u> Ms. Grace Tay</p>	<p><i>Walk-in (Recess)</i></p> <table border="1"> <tr> <td>Monday Tuesday Thursday Friday</td><td>9.10am to 11.30am</td></tr> <tr> <td>Wednesday</td><td>9.45am to 12.05pm</td></tr> </table> <p><i>By appointment (Other times)</i> E-appointment system (Counselling): https://go.gov.sg/smss-counselling</p> <p>E-appointment system (SEN Support): https://go.gov.sg/smss-sen</p> <p><i>The email addresses of the Allied Educators can be found in the Students' Handbook (page 35).</i></p>	Monday Tuesday Thursday Friday	9.10am to 11.30am	Wednesday	9.45am to 12.05pm
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<p><u>Education & Career Guidance Counsellor</u> Ms. Brenda Lee</p>	<p><i>Walk-in</i> Mondays and Tuesdays 7.30am to 11.30am, 12.30pm to 4.30pm</p> <p><i>A quick call or email to inform the ECG Counsellor that students have arrived at the hub would be appreciated.</i></p> <p><i>By appointment</i> E-appointment system: https://go.gov.sg/smssecg Email: lee_ai_ping_brenda@moe.edu.sg</p> <p><i>Appointment with ECG Centre at MOE</i> https://go.gov.sg/moe-ecg-centre</p>				