



# St. Margaret's School (Secondary)

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**30 December 2024**

Dear Parents/Guardians,

A new year heralds and I wish you and your family a blessed year ahead! I would like to extend a warm welcome to all Secondary One students and new members of staff to the St. Margaret's family.

Let me start this year's edition of the Principal's letter with two highlights in 2024.

2024 was the first year of the implementation of Full Subject-Based Banding (FSBB) for our Secondary 1 students. In 2025, we build on the remarkable achievements and experiences our students had last year. Last term, our Secondary 1 students participated in an enriching outdoor adventure learning camp, where they acquired valuable life skills that will serve them well beyond the classroom. We also celebrated the inaugural SPARKSFEST, a vibrant showcase of our students' learning artefacts from their common curriculum subjects. I am proud of what the students have learnt and it was inspiring to see the creativity and depth of understanding displayed by our young learners.

Our school's commitment to global citizenship was exemplified by our trip to Baray, Cambodia in November 2024. Seven teachers and 34 students visited and worked with two local schools in Cambodia. Our students conducted English Language and Character and Citizenship Education (CCE) lessons with the teams in Cambodia; painted a feature-wall mural with the students; gave a local school a fresh coat of paint; conducted home visits and distributed food packs and clothes collected by our school community for the needy households, etc. This experience fostered cross-cultural learning and demonstrated our students' dedication to community service, leaving a lasting impact on the lives of others. We hope to continue in our efforts for such service learning and other-centred types of internationalisation programmes in 2025 as well. We will share more information in due course.

As we reflect on what the school has grown and achieved over the years, I am filled with an immense sense of gratitude to our outgoing School Management Committee (SMC) Chairman, Professor Lawrence Boo, who has loved and served our community for many years. We thank him for his invaluable contributions to our school community. His leadership and dedication have been instrumental in shaping our school's vision and success. In 2025, we welcome Ms Charis Tan to the leadership team and look forward to working and learning with her.

Charity • Patience • Devotion

Indeed, we thank God for His protection and love as we start the new year. 2025 promises to be an exciting year for our school as we build on our strengths and embrace new opportunities for growth and innovation.

To reach me, you can do so via email at **stmargaretss@moe.edu.sg**. For student well-being matters, the email addresses of the Year Heads are listed in Annex A.

We intend to connect with you at the beginning of each month through this Principal's letter. We hope that the information here will help you navigate and partner us to guide your daughter/ward through the various school experiences.

Please know that your involvement is invaluable. Your support and engagement will undoubtedly enrich your child's educational experience and contribute to our vibrant school community. We look forward to fostering a strong partnership with you, celebrating achievements, and overcoming challenges together. Together, we can create a nurturing environment where every student can thrive and reach her full potential.

Wishing you and your family blessings and much growth in the new year ahead.

### Health Matters

#### (a) Practising Good Personal Hygiene

Please continue to work with your daughter/ward to practise good personal hygiene (e.g. wash hands frequently with soap and water).

If your daughter/ward is unwell, ensure that she stays at home and seeks medical attention if necessary. If she is recovering from respiratory-related illnesses, please encourage her to exercise social responsibility (e.g. by wearing a mask, minimising social interactions with big groups).

#### (b) Temperature Taking Exercise

There will be a temperature-taking exercise on **Wednesday, 15 January**. Students need to have a working Oral Digital Thermometer (ODT) with them.

### Traffic Matters

For parents/guardians who drive their daughters/wards to school, please note that entry to the school is via Prince Road. The roads leading to the school are also the same roads to access Nanyang Primary School. Traffic congestion is expected in the mornings on school days and you are therefore advised to reach school early.

Parents/Guardians can only drop off or pick up their daughters/wards at the drop-off point next to the **school canteen or Gate G** (refer to Annex B). There should be **no waiting or parking** in the school at all times. You are advised to wait at the **HDB carpark** until your daughters/wards are at the porch for pick-up.

Parents/Guardians who wish to visit the school can park their vehicles at the nearby HDB carpark. Annex B shows the detailed map and the opening hours of the school gates.

## Communication with the School

Most information on the school can be found in the school website. Specific links are given here for ease of reference.

### (a) Principal's Letter

The Principal's letter containing information on the school updates and activities will be available on the **first working day** of each month.

The letter is sent via Parents Gateway and our school website at <https://go.gov.sg/smsletters>.

### (b) School Calendar

Please note that the school calendar is available on our website under the 'Events' tab at <https://go.gov.sg/smcalendar>.

### (c) Student Handbook

Students will also be given a copy of the student handbook. It contains pertinent information about school such as the school calendar, policies and rules. Do spend some time to discuss and guide your daughter/ward to understand the components of the handbook.

Please acknowledge via Parents Gateway by **Friday, 10 January** that you have read the information in the student handbook.

### (d) Parents Gateway

Parents Gateway is a mobile app specially designed for parents. Developed by MOE and GovTech, the app allows parents to engage closely with schools, receive information and perform a range of administrative functions including giving consent for school trips. The school uses Parents Gateway **for all** engagements with parents. Hard copies of consent forms will only be provided for a student if both parents are not eligible for SingPass.

Please download the free Parents Gateway mobile app on your mobile phone (available on iOS and Android platforms only) and perform a one-time onboarding process if you have not done so.

A Parents Gateway onboarding video is available at <https://go.gov.sg/onboardpg>.

## Results of GCE-N Level 2024 Examinations

Our heartiest congratulations to our 2024 N-Level cohort of students who received their 2024 GCE N-Level examinations results on Monday, 16 December 2024. We are exceedingly proud of the girls' remarkable resilience and celebrate with them and their families on what they have achieved.

87% of our Secondary 4N(A) students are eligible for progression to Secondary Five.

42% of our students are eligible for the Polytechnic Foundation Programme (PFP), the foundation study at the Polytechnic before the three-year diploma course.

79% of our N(A) students are also eligible for the Direct Entry to Polytechnic Programme (DPP), which allows students to enroll in a Polytechnic course mapped against the two-year Higher Nitec course.

100% of our Secondary 4N(T) students are eligible for progression to the Institute of Technical Education (ITE). Also, all Secondary 4N(T) students, who offered subjects at the 'More Demanding Level' (that is, at GCE N(A) level), passed.

Information on pathways is available <https://go.gov.sg/pspathways>.

## Assessment Matters

The weightings of the assessments and examinations for the various levels are shown below:

Level	WA (written)		WA (project)	End-of-Semestral Examinations
Secondary 1 and 2 (modular* subjects)	20%		30%	50%
Level	WA Term 1	WA Term 2	WA Term 3	End-of-Year Examinations / Preliminary Examinations
Secondary 1 and 2 (other subjects)	10%	15%	15%	60%
Secondary 3	10%	15%	15%	60%
Secondary 4 and 5**	-	-	-	100%

\*Secondary 1 and 2 students have four modular subjects: History (HY), Geography (GY), Food and Consumer Education (FCE), and Design and Technology (DT). Students will study either HY or GY in Semester One, and then switch to the other subject in Semester Two. The same applies for DT and FCE which are also instructed using a modular system.

“-” means there will be no weighted assessment (WA) for the level.

\*\*While WA will be conducted, they will not be weighted in the overall calculations toward the Preliminary Examinations.

With the balanced assessment load, students will have more time and space to deepen their learning, better enjoy the process of learning, and develop dispositions for lifelong learning. We encourage all our students to revise their work regularly throughout the year to develop their knowledge and skills in the respective subjects and not put in last-minute effort just before the examinations.

## For All Students

### 1. Reporting and Dismissal Times from 2 – 10 January

Level-wide programmes will be conducted for students from Thursday, 2 January to Friday, 10 January. Refer to Annex C for details.

### 2. CCA Matters

#### (a) CCA Day

CCA Day will be conducted for all students on Monday, 6 January.

Secondary 1 students will learn about the CCA policies and the different CCAs offered. Secondary 2 to 5 students will be involved in customised CCA activities and also to showcase segments for the Secondary 1 students.

All students will report to school by 7.30am and will be dismissed at 1.00pm.

#### (b) CCA Training Schedule

The CCA training schedule for 2025 is shown in Annex D. There may also be additional days of training during the competition season depending on the needs of the CCAs. More details will be provided by the CCA teachers via Parents Gateway.

### **(c) Secondary 1 CCA Registration Experience**

The Secondary 1 CCA Registration is held yearly for Secondary 1 students. All students would need to choose one CCA. Choosing a CCA is an important decision that would have an impact on our students' school experience during their secondary school years.

The CCA Registration Experience allows students to be exposed to the CCAs offered in school while finding a suitable match.

Please refer to the dates for the different phases in Annex E.

### **3. School Reporting Time and White Space on Wednesdays**

Starting Wednesdays from 15 January (T1W2), school begins with a later reporting time at 8.40am for students to facilitate Staff White Space, a dedicated time set aside for our teachers to meet for professional learning and development.

Students may choose to report to school earlier and use the time for self-study or group work discussions.

<b>Days</b>	<b>School will start at:</b>
Mondays, Tuesdays, Thursdays and Fridays	7.30am
Wednesdays	8.40am

### **4. Home-based Learning (HBL) Days 2025**

HBL Days have become a regular feature of secondary school life, providing students with opportunities to become self-directed, passionate and lifelong learners.

Note that from 2025, subjects for HBL day will follow the regular timetable at home. The HBL schedule can be found in Annex F.

### **5. Key Events/Dates in School Calendar**

#### **(a) Parent Engagement Sessions/Parent-Teacher Meeting**

The Parent Engagement Sessions and Parent-Teacher Meeting allow the school to connect and share pertinent matters about the cohort with parents/guardians.

Details of the programme and registration will be sent to you separately via Parents Gateway. It is necessary to sign up prior to the session. Please do make time for these sessions.

The dates of these sessions are listed in Annex G.

## **(b) School Terms, Headstart Programme and Study Camp**

### **(i) School Terms**

The duration of the school terms is shown below. We seek your understanding to refrain from taking your daughter/ward away from school during term time. Ample notice will be given on holiday programmes to aid you in your planning.

<b>Semester 1</b>	<b>Semester 2</b>
Term 1: Thursday, 2 January – Friday, 14 March	Term 3: Monday, 30 June – Friday, 5 September
Term 2: Monday, 24 March – Friday, 30 May	Term 4: Monday, 15 September – Friday, 24 October

### **(ii) Study Camp and Secondary 3 Headstart Programme**

Please note that for Secondary 1, 2 and 3 students who do not perform satisfactorily in the End-of-Year Examination will need to attend a study camp to help them close the learning gaps. Students identified for study camp will be notified after End-of-Year Examination results and **will not be allowed** to participate in any other school activities.

The Headstart Programme will be conducted for all Secondary 3 students to provide them with a headstart on the 2026 syllabus.

The schedule of the Headstart Programme and Study Camp is shown in Annex H.

### **(iii) Protected Vacation Time During June and December Holidays and Study Week for Graduating Students**

#### **- Protected Vacation Time**

The following dates in the June and December holidays are MOE-scheduled protected vacation time for students and staff:

- Saturday, 7 June to Sunday, 22 June
- Saturday, 29 November to Sunday, 14 December

#### **- Study Week for Graduating Students**

To prepare for the national examinations, Secondary 4 and 5 students will be required to report to school in week 4 of the June holidays after the 'protected vacation time'. This will be from Monday, 23 June to Friday, 27 June.

A detailed schedule will be issued to your daughters/wards in due course.

## **6. Assembly Programme**

The Assembly Programme is a platform for the school to instill sound values and attitudes in our students and to raise their awareness of the Arts. Speakers and facilitators will share on values from biblical perspectives during some sessions.

Should you wish to find out more about the Assembly Programme, you may contact the Head of Character and Citizenship Education, Mrs Foo Kar Hiang, at [lee\\_kar\\_hiang@moe.edu.sg](mailto:lee_kar_hiang@moe.edu.sg).

## Administrative Matters

### 1. School Fees and School Bill

#### (a) School Fees

Annual school fees payable is spread over 12 months of the academic year. Students who join the school on or before 5 February will have to pay fees from January. Students who withdraw on or after 5 October will have to pay their school fees for October, November and December.

Singapore Citizen students can choose to pay the Single-tier Miscellaneous Fees and the School Autonomous Fees from their Edusave account.

International students are to note that their school fees must be paid on time to avoid having their student passes revoked.

Refer to <https://go.gov.sg/moe-edusave-signup>

You can also approach the staff at the school's General Office for the Edusave Standing Order form (hard copy).

#### (b) School Bill

The school will be issuing a statement in the form of a School Bill for all enrichment programmes and other school miscellaneous charges. This statement is separate from the current payment of school fees issued by MOE, otherwise known as the MOE Bill. The payment modes are the same as those illustrated for School Fees.

### 2. Financial Assistance Scheme (FAS)

Students may apply for financial assistance from the Ministry of Education. The details of the eligibility criteria, application and renewal process can be found in Annex I.

### 3. Rental of Lockers

Students may rent a locker at an annual rate of \$45 which includes the rental fee from January to November and an assigned number combination padlock. Existing users of the lockers may continue to rent the lockers at a fee of \$30 if they have the original padlock. For security reasons, students are not allowed to share the use of their lockers.

Interested students may fill in the application form at <https://go.gov.sg/smlocker> or scan the QR Code. Payment is to be made directly to the vendor.



### 4. Insurance Coverage for Students

Each student is covered with a Group Personal Accident (GPA) Insurance which provides coverage when she is:

(a) in school;

(b) participating in the school's activities, or any activity related to the school, including home-based learning, Co-curricular Activities (CCAs) and sports, regardless of the time at which such activities are conducted and whether the activity is conducted in the school, in Singapore, or elsewhere;

(c) commuting from (or to) her place of residence, including a hostel, to (or from) either the school's premises or the place where an activity covered by the GPA Insurance

will be conducted, including any reasonable deviations. For the avoidance of doubt, the student's place of residence may include a place that is not in Singapore.

All claims should be submitted as soon as possible subjected to a cap of 365 days from the date of accident. Submission of claims can be done online via Income's GPA portal at <https://studentgpa.incomegroupins.com.sg>.

Yours in partnership,

Ms Linda Lim  
Principal



## **Annex A**

### **List of Year Heads for 2025 and their Email Addresses**

The following is the list of Year Heads and their email addresses. If you need to connect with or enquire about matters pertaining to your daughter's/ward's progress in school, you may choose to email them.

Parents/Guardians could also contact the school's General Office for assistance or email to **stmargaretss@moe.edu.sg**. Your query will be directed to the respective Year Heads or Form Teachers.

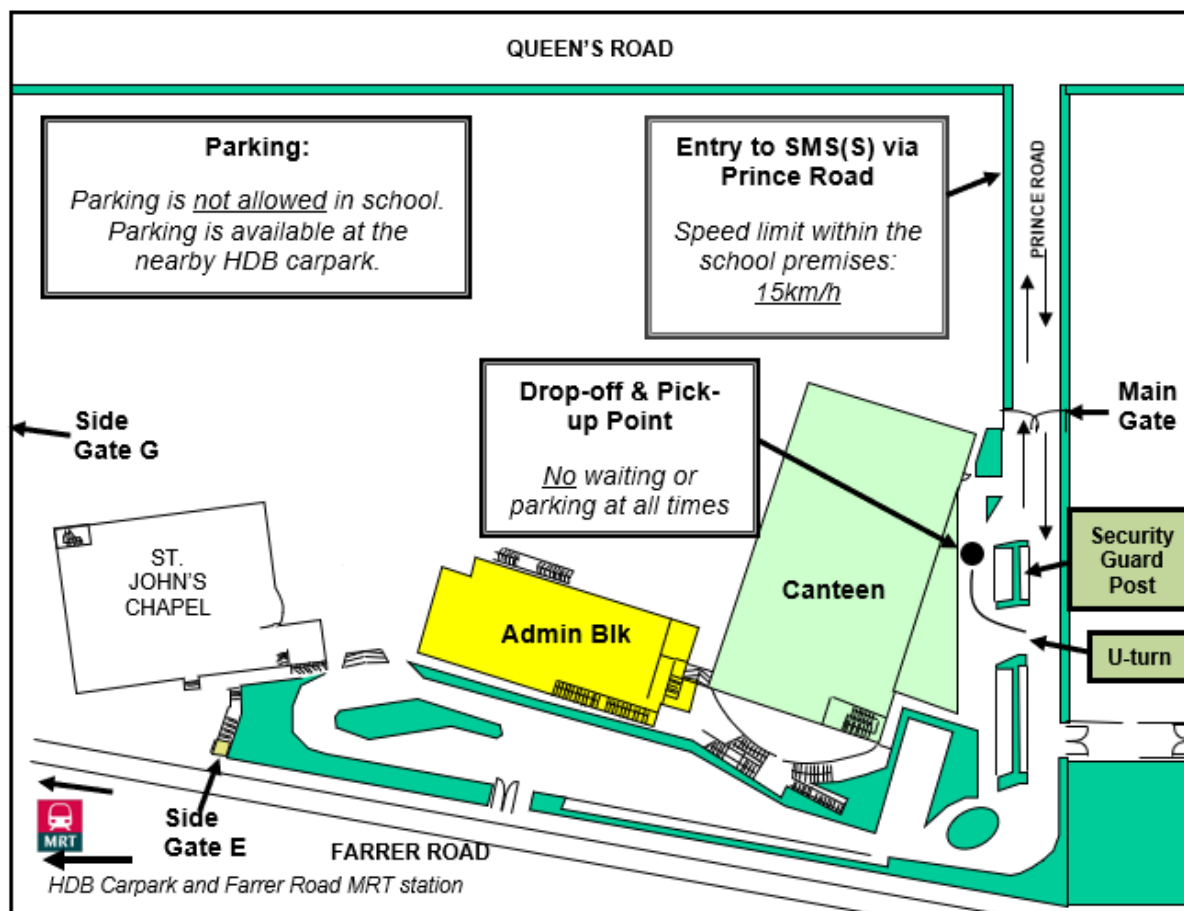
We appreciate it if parents/guardians and students contact teachers during office hours on weekdays between 7.30am and 5.30pm. If teachers are uncontactable, we seek your understanding that they may only be able to respond the next working day as they are occupied with lessons, CCAs, consultations or other activities.

### **Year Heads**

<b>Level</b>	<b>Name of Year Head</b>	<b>Email Address</b>
Secondary 1	Ms Carol Soh	soh_yee_ling_carol@moe.edu.sg
Secondary 1	Mrs Serena Ajay (Internal)	serena_jebamani_caldwell@moe.edu.sg
Secondary 2	Mdm Suryati Mail	suryati_mail@moe.edu.sg
Secondary 3	Mrs Sharon Tan	goh_shi_hui_sharon@moe.edu.sg
Secondary 4/5	Ms Lum Ying Lee	lum_ying_lee@moe.edu.sg

## Annex B

### Map of the School and Opening Hours of School Gates



Main Gate (Prince Road)	
<p><u>Opening Hours (for drop-off)</u>  <b>Monday, Tuesday, Thursday and Friday:</b>          6.30am – 7.30am  <b>Wednesday:</b>          6.30am – 8.40am</p>	<p><u>Opening Hours (for pick-up)</u>  <b>Monday, Tuesday, Wednesday and Thursday:</b>          1.15pm – 6.30pm  <b>Friday:</b> 2.15pm – 6.30pm          All visitors are to enter via the main gate at Prince Road. Parents/Guardians may pick up their daughters/wards at the HDB public carpark next to the school after the gates are closed.</p>
<p>Opening Hours on <b>Saturday:</b> 7.00am – 6.00pm</p>	
For Students Only - Side Gates E & G Turnstiles (Farrer Road & HDB Carpark)	
<p><u>Opening Hours</u>  <b>Monday, Tuesday, Wednesday, Thursday and Friday:</b> 1.00pm – 7.00pm</p>	<p>These turnstiles will be open for students to exit the school.</p>

## Annex C

### Reporting and Dismissal Times, Attire and Use of Personal Learning Devices (PLDs) from 2 – 10 January 2025

#### Secondary 1 Orientation/Induction Programme

	Reporting, Dismissal Times / *Attire						
	Thursday, 2 January	Friday, 3 January	Monday, 6 January	Tuesday, 7 January	Wednesday, 8 January	Thursday, 9 January	Friday, 10 January
<b>Reporting Time</b>	By 7.15am	By 7.30am					
<b>Dismissal Time</b>	12.05pm	12.05pm	1.00pm	2.00pm	2.00pm	6.00pm	2.00pm
<b>Remarks</b>	Attire: SMS(S) uniform and to bring along PE attire (primary school PE T-shirt or plain black T-shirt & SMS(S) shorts) with SMS(S) CCA skirt.						Report to school in the SMS(S) uniform

#### Secondary 2 Lifeskills Programme

	Reporting, Dismissal Times / *Attire						
	Thursday, 2 January	Friday, 3 January	Monday, 6 January	Tuesday, 7 January	Wednesday, 8 January	Thursday, 9 January	Friday, 10 January
<b>Reporting Time</b>	By 7.30am						
<b>Dismissal Time</b>	12.05pm	12.05pm	1.00pm	12.40pm	2.00pm	1.00pm	1.00pm
<b>Remarks</b>	Report to school in in the SMS(S) uniform Bring Personal Learning Devices (PLDs)		Report to school in PE attire and CCA skirt with SMS(S) shorts Bring Personal Learning Devices (PLDs)				

#### Secondary 3 Outdoor Resilience Camp

	Reporting, Dismissal Times / *Attire						
	Thursday, 2 January	Friday, 3 January	Monday, 6 January	Tuesday, 7 January	Wednesday, 8 January	Thursday, 9 January	Friday, 10 January
<b>Reporting Time</b>	By 7.30am				N.A.	N.A.	N.A.
<b>Dismissal Time</b>	12.05pm	12.05pm	1.00pm	N.A.	N.A.	N.A.	12.00pm
<b>Remarks</b>	Report to school in in the SMS(S) uniform Bring Personal Learning Devices (PLDs)		Report to school in PE attire and CCA skirt with SMS(S) shorts	*Report to school in PE attire and CCA skirt with SMS(S) shorts			

\* Additional items to be brought along according to packing list given earlier

**Secondary 4 and 5 Life Skills Programme**

	<b>Reporting, Dismissal Times / *Attire</b>						
	<b>Thursday, 2 January</b>	<b>Friday, 3 January</b>	<b>Monday, 6 January</b>	<b>Tuesday, 7 January</b>	<b>Wednesday, 8 January</b>	<b>Thursday, 9 January</b>	<b>Friday, 10 January</b>
<b>Reporting Time</b>	By 7.30am						
<b>Dismissal Time</b>	12.05pm	12.05pm	1.00pm	1.00pm	1.00pm	1.00pm	1.00pm
<b>Remarks</b>	Report to school in in the SMS(S) uniform Bring Personal Learning Devices (PLDs)		Report to school in PE attire and CCA skirt with SMS(S) shorts Bring Personal Learning Devices (PLDs)				

## Annex D

### 2025 CCA Training Schedule (Semester 1)

#### a. Sports

Sports	Training Schedule
Badminton	Monday (3.00pm – 6.00pm) [Odd weeks only] Thursday (3.00pm – 6.00pm) [Even weeks only] Friday (3.00pm – 6.00pm)
Basketball	Monday (3.00pm – 6.00pm) (Upper Sec) Thursday (3.00pm – 6.00pm) (Lower Sec) Friday (3.00pm – 6.00pm) (All)
Bowling	Monday (3.30pm – 6.00pm) [Venue: CSC@Tessensohn] Thursday (3.30pm – 6.00pm) [Venue: CSC@Tessensohn]
Fencing	Monday (3.00pm – 6.00pm) Thursday (3.00pm – 6.00pm)
Floorball	Monday (3.00pm – 6.00pm) Thursday (3.00pm – 6.00pm)
Netball	Monday (3.00pm – 6.00pm) (All) Thursday (3.00pm – 6.00pm) (B & C Div teams) Friday (3.00pm – 6.00pm) (All)
Tennis	Monday (3.30pm – 5.30pm) for Group A^ Thursday (3.30pm – 5.30pm) for Group B^ Friday (3.30pm – 6.00pm) for Group C^ ^Tennis CCA is grouped into 3 small groups – Group A, B & C

#### b. Uniformed Groups

Uniformed Groups	Schedule
Girls' Brigade	Friday (3.00pm – 6.00pm)
Girl Guides	Friday (3.00pm – 5.45pm)
NPCC	Thursday (3.00pm – 6.00pm)
Red Cross Youth	Friday (3.00pm – 5.45pm)

Uniformed groups could have sessions on Saturdays for HQ events. Students will receive additional information from their UG CCA teachers closer to the date(s) of the event(s).

#### c. Visual and Performing Arts Groups

Visual and Performing Arts Groups	Schedule
Chinese Dance	Monday (3.00pm – 5.45pm) Thursday (3.00pm – 5.45pm)
Choir	Monday (3.00pm – 5.45pm) Friday (3.00pm – 5.45pm)
Creative Art Club	Monday (3.00pm – 5.30pm) Friday (3.00pm – 5.30pm)
English Drama	Monday (3.00pm – 6.00pm) Thursday (3.00pm – 6.00pm)
Indian Dance	Monday (3.00pm – 5.45pm) Friday (3.00pm – 5.45pm)
Malay Dance	Monday (3.00pm – 6.00pm) Friday (3.00pm – 6.00pm)

<b>Visual and Performing Arts Groups</b>	<b>Schedule</b>
Modern Dance	Monday (3.00pm – 6.00pm) Friday (3.00pm – 6.00pm)
String Ensemble	Monday (3.00pm – 5.30pm) Friday (3.00pm – 6.00pm)
Concert Band	Monday (3.00pm – 6.00pm) Friday (3.00pm – 6.00pm)

**d. Clubs**

<b>Clubs</b>	<b>Schedule</b>
Agape Club	Thursday (3.00pm – 5.00pm)
Debate Club	Thursday (3.00pm – 5.45pm) Friday (3.00pm – 5.45pm)
smARTS Media Club	Monday (3.00pm – 5.00pm)

## Annex E

### **Secondary 1 CCA Registration Experience (For Secondary 1 Students Only)**

<b>Secondary 1 CCA Registration Experience Phase</b>	<b>Dates</b>	<b>Details</b>
Learn About CCAs Offered in SMS(S) (Self-directed)	Thursday, 2 January to Wednesday, 8 January	<p>Students are required to access and complete an <b>online CCA learning package*</b> to learn independently about the 23 CCAs offered in SMS(S).</p> <p>A briefing will also be conducted by CCA Head on Monday, 6 January to help students understand this process.</p> <p><i>*Details of online CCA learning package will be available on the SMS(S) Sec 1 microsite.</i></p>
CCA Fair	Monday, 6 January 7.30am to 1.00pm	Students will attend the CCA Fair to learn and find out more about the different CCAs offered by the school. There will also be CCA showcase segments for students to watch and experience. Students will also be briefed on the school's CCA policies.
CCA Trials	<p><b>Sign-Up Window</b> Monday, 6 January 9.00am to Wednesday, 8 January, 11.59pm</p> <p><b>CCA Trials Period</b> Monday, 13 January to Monday, 27 January</p>	<p>Students are highly encouraged to plan and sign up for CCA Trials, using an online form, from <b>Monday, 6 January 9am to Wednesday, 8 January 11.59pm</b>. Students who sign up will be given priority to complete the tasks first.</p> <p>Students can expect to complete several tasks that would test both their aptitude and specific skills to assess their talent and potential.</p> <p>The CCA Trial sign-up instructions will be available on the SMS(S) Secondary 1 microsite. The web link to the online form will also be available on our school website nearer to the date.</p>
CCA Trials Acceptance Phase	Monday, 3 February to Thursday, 6 February	Students will be informed if they have been offered a CCA based on their trial performance. Students who have been offered more than one CCA <u>must accept no more than one CCA</u> during this stage.
CCA Registration Phase	Friday, 7 February to Monday, 10 February	<p>Students who have not been allocated a CCA previously, through DSA or the CCA Trials Acceptance Phase, must participate in this phase.</p> <p>Students are required to submit up to six CCA choices that include at least one Club, Visual or Performing Art, Sport or Uniformed Group CCA using an online form.</p>

		<p>Instructions for CCA registration phase will be available on the Secondary 1 microsite online CCA learning package. The web link to the online form will also be available on our school website nearer to the date.</p> <p>Students will receive their CCA Allocation Results by Thursday, 13 February.</p>
Secondary 1 CCA Commencement	Monday, 17 February	CCA sessions will commence for Secondary 1 students from Monday, 17 February onwards.



## Annex F

### Home-based Learning (HBL) Days 2025

HBL Days have become a regular feature of secondary school life, providing students with opportunities to become self-directed, passionate and lifelong learners.

Note that from 2025, subjects for HBL day will follow regular timetable at home.

The HBL schedule is shown in the table below:

Term	Week	Date	Day	HBL for
1	4	31 January	Friday	Sec 1 to 5 students
	6	12 February	Wednesday	
	8	25 February	Tuesday	
2	3	8 April	Tuesday	
	5	23 April	Wednesday	
3*	3	15 July 16 July 17 July	Tuesday Wednesday Thursday	
4	1	17 September	Wednesday	Sec 1 to 3 students only

*\*GCE Oral Examinations (N-level and O-level)*

## **Annex G**

### **Dates of Parent Engagement Sessions / Parent-Teacher Meeting**

<b>Parent Engagement Session (held in school)</b>	<b>Levels</b>	<b>Date</b>	<b>Time</b>
	Secondary 1	Thursday, 9 January	4.00pm – 6.00pm
	Secondary 2	Friday, 7 March	6.00pm – 8.00pm
	Secondary 3	Friday, 21 February	
	Secondary 4 and 5	Friday, 7 February	
<b>Parent-Teacher Meeting (held via Microsoft Teams or Google Meet)</b>	All Levels	Friday, 30 May	8.00am – 4.00pm

Registration: Information will be sent via Parents Gateway to all parents nearer the date of event.

## **Annex H**

### **Schedule of the Headstart Programme and Study Camp (Term 4)**

<b>Classes</b>	<b>Headstart Programme</b>	<b>Study Camp</b>
Secondary 1 and 2	–	Monday, 27 October – Friday, 7 November
Secondary 3	*Monday, 21 October – Friday, 31 October	Monday, 3 November – Friday, 7 November

\*The mode of the Headstart Programme will be confirmed in Term 4.

## **Annex I**

### **Details of eligibility criteria, application and renewal process on the MOE Financial Assistance Scheme (FAS)**

#### **(a) Eligibility Criteria**

Singaporean students may apply for financial assistance from the Ministry of Education. The criteria for eligibility is as follows:

- Family's gross household income (GHI): not exceeding \$3000/- per month
- Family's per capita income (PCI): not exceeding \$750/- per month

#### **(b) Application Process**

Parents/students may apply for FAS using the MOE FAS e-application form (eFAS) via FormSG.



Please ensure that the forms are duly completed and all required supporting documents are attached.

New applications may still be submitted during the year. However, the FAS will only take effect in the following month after it has been approved. There will be no financial assistance given for the months that have already passed.

#### **(c) FAS Approved by Other Schools**

Students whose FAS applications have been approved by other schools for 2025 are to submit a copy of the FAS Approval Letter to St. Margaret's School (Secondary). The school will follow-up with a reply on the procedure for collection of textbooks and school attire.

#### **(d) Renewal of FAS**

Students who were on FAS in 2024 and wish to renew their FAS for 2025 will need to submit a new application.