



# St. Margaret's School (Secondary)

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**2 October 2023**

Dear Parents/Guardians,

October signals examinations and that would be foremost on our minds. We thank you for looking into the well-being of your child at home while we support her in school. Indeed, as we work together, we can give our young ladies the confidence to do their best. Should you have any concerns, please connect with the school for support and assistance.

As we look ahead to the end of the term, one highlight will be our school Founder's Day on Thursday, 16 November 2023. It will be an opportunity to celebrate God's goodness to us over the years, to connect with staff and students, present and past, to relish the fact that we are a part of the family. Do refer to the details attached and join us!

## Health Matters

### **Practising Good Personal Hygiene**

Please continue to work with your daughter/ward in adherence to the spirit and intent of practising good personal hygiene, and to wash her hands frequently with soap and water. Students who are unwell should stay at home and seek medical attention where necessary.

### **Staying Hydrated**

As the temperature continues to rise amidst climate change, please encourage your daughter/ward to stay hydrated and drink enough fluids before, during and after exercises to prevent and alleviate any heat strain.

### **Haze Management**

As stated in the notification to parents sent out via Parents Gateway on Friday, 28 September, the school is prepared to respond and take appropriate haze management measures to ensure the well-being of students and staff. Teachers will be on the lookout for students who are unwell or have pre-existing lung or heart conditions. We will adjust school activities accordingly as needed.

Where applicable, please do ensure that your daughters have their necessary medication, such as inhalers for asthma, with them as required, and take them to seek medical attention if they are unwell or exhibit respiratory problems due to haze. MOE will consider school closure if NEA's air quality forecast for the next day is in the "Hazardous" range (24-hr PSI>300). Parents will be informed through Parents Gateway the evening before the closure.

For more information on MOE's haze management measures, please refer to MOE's website via <https://www.moe.gov.sg/about-us/emergency-preparedness/haze-management>.

We thank you for your support in this period and we will continue to work with you to safeguard your daughter's safety and well-being.

## For Secondary 1, 2 and 3 Students

### 1. End-of-Year Examinations

#### (i) Examination Timetable

Secondary 1 to 3 End-of-Year Examinations will be conducted during the following periods as shown below. The examination timetables have been distributed to the students on Monday, 28 August and can be downloaded from the school website under the 'Resources for Students' section.

Level(s)	Examination Period
Secondary 1 and 2	Wednesday, 4 October – Thursday, 12 October
Secondary 3	Monday, 2 October – Thursday, 12 October

#### (ii) Reporting time on Wednesdays during the Examination and Post-Examination Period

The reporting times for Secondary 1, 2 and 3 students in October will be **adjusted** for the following Wednesdays in light of the examinations:

Dates	Reporting Time
4, 11, 18 and 25 October (Wednesdays)  T4W4 – T4W7	Secondary 1, 2 and 3 students will report to school <b>by 7.30am</b> (instead of 8.40am) for the morning assembly.

### 2. Post-examination Matters

There will be a series of activities after the End-of-Year Examinations. These activities include the checking of examination scripts, resumption of CCAs, enrichment programmes and curriculum time (which includes the Headstart Programme for Secondary 3 students). Please note the key dates/events in the school calendar as listed below. A detailed post-examination schedule can be found in **Annex A**.

#### (i) Marking Days

Students are not required to attend school on Friday, 13 October and Monday, 16 October.

#### (ii) Checking of Scripts

Students will be checking their examination scripts on Tuesday, 17 October, and Wednesday, 18 October. Students are to report to school on both days by 7.30am instead of 8.40am.

#### (iii) Resumption of CCAs

CCAs will resume from Tuesday, 17 October, unless communicated earlier by CCA teachers via Parents Gateway.

#### (iv) Headstart Programme and Study Camp

- The Headstart Programme will be conducted for all Secondary 3 students to provide them with a headstart on their Secondary 4 syllabuses.
- The Study Camp is designed for some Secondary 1, 2 and 3 students who do not perform satisfactorily in the End-of-Year Examinations. They will be required to attend the Study Camp to help them bridge their learning gaps. Students identified for this Study Camp will be notified after the release of the End-of-Year Examination results.

The schedule for the Headstart Programme and Study Camp is as follows:

Level(s) / Classes	Headstart Programme	Study Camp
Secondary 1 & Secondary 2	-	Monday, 30 October – Friday, 10 November
S3-1 to S3-8	Monday, 23 October – Friday, 3 November	Monday, 6 November – Friday, 10 November
S3-9	Monday, 23 October – Friday, 27 October	Monday, 30 October – Friday, 3 November

### 3. Purchase of Uniforms and Textbooks

Orders and payment of new textbooks and uniforms will be done online with home delivery services set as a default. Details will be available on the school website from Friday, 3 November.

For self-collection, please ensure that you have your order number with you. You may park in the school when making your self-collection. The schedule for self-collection is shown below.

Item	Self-collection Dates	Time
Textbooks	Monday, 6 November to Friday, 15 December (weekdays only)	9.00am – 3.00pm
Uniforms	Friday, 1 December to Friday, 15 December (weekdays only)	

#### For Secondary 1 Students

### 4. Founder's Day Service

It is a school tradition for our Secondary 1 students to attend the Founder's Day Service. The Primary 6 students from St. Margaret's School (Primary) will also be attending this service. This service is held at the St. Andrew's Cathedral (11 St. Andrew's Rd, Singapore 178959). Secondary 1 students will be required to assemble at the school's canteen on Thursday, 16 November at 9.30am. One-way transport will be provided. After the service, students will be dismissed directly from the cathedral at about 12.15pm.

#### For Secondary 2 Students

5. The Secondary 2 Subject Combination Exercise will be conducted online for all Secondary 2 students from Friday, 27 October to Tuesday, 31 October.

More information will be provided to parents/guardians of Secondary 2 students by Friday, 20 October via Parents Gateway and the Secondary 2 Subject Combination microsite at <https://go.gov.sg/2023-smss-sec2subjcombi>

## For Graduating Students

### 6. Release of Results of GCE-N Level Examinations

The results of the 2023 GCE-N Level Examinations are expected to be released on Monday, 18 December (tentative) at 2.00pm. Refer to the press for details.

Students from S4-6, S4-7, S4-8 and S4-9 are to report to school in their school uniform by 2.00pm to receive their results. Details and instructions on the collection of results will be provided via the Form Teachers after the press release.

## Others

### 7. Financial Assistance Scheme (FAS)

Parents/students may obtain the application form for FAS through one of the ways as listed below:

- (a) Apply using the MOE FAS e-application form (eFAS) via FormSG (MOE will provide the link in due course); or
- (b) Download the application form directly from the school [website](#); or
- (c) Obtain the application form from the General Office reception counter

For submission of the FAS application form, parents/students have the options to submit via FormSG or a hardcopy form. If submission is via the hardcopy form, please drop the form and supporting documents into the assigned pigeon-hole at the school's General Office

The window periods for the submission of the FAS application form are shown in **Annex B**.

### 8. St. Margaret's School 181<sup>st</sup> Anniversary Dinner

On Thursday, 16 November, the school will be celebrating her 181<sup>st</sup> anniversary at St. Margaret's School (Secondary). The celebration will start at 6.30pm. The theme of the event is 'Be Connected: Honouring the Past, Embracing the Future'.

All parents/guardians, former and current students are invited to join St. Margaret's School in celebrating 181 years of God's love and faithfulness.

Tickets for the buffet dinner will be sold on a first come first served basis and are available at \$50 per person.

Ticket Sale Period	Online Purchase Form
Monday, 4 September to Monday, 16 October	 <a href="https://for.edu.sg/sm181">https://for.edu.sg/sm181</a>

More information about the event can be found in Annex C.

Yours in partnership,

Ms Linda Lim  
Principal

## Annex A

### Post-Examination Schedule for Secondary 1, 2 and 3 Students

Students will report to school by 7.30am on all days during the Post-Examination period from Tuesday, 17 October to Friday, 27 October.

Date	Programme	Dismissal Time	Remarks
Friday, 13 October	Marking Days		Secondary 1, 2 and 3 students need not report to school
Monday, 16 October			
Tuesday, 17 October	Checking of Scripts	<u>Secondary 1, 2 and 3</u> 2.00pm	-
Wednesday, 18 October	Checking of Scripts	<u>Secondary 1, 2 and 3</u> 1.30pm	Students report to school by 7.30am instead of 8.40am on Wednesday, 18 October.
Thursday, 19 October	Enrichment Day	<u>Secondary 1, 2 and 3</u> 12.30pm	-
Friday, 20 October	Enrichment Day	<u>Secondary 1</u> 12.30pm <u>Secondary 2 and 3</u> 1.00pm	-
Monday, 23 October – Thursday, 26 October	Curriculum Time for Secondary 1 and 2	<u>Secondary 1 and 2</u> 1.00pm	Students report to school by 7.30am on instead of 8.40am Wednesday, 25 October.
	Headstart Programme for Secondary 3	<u>Secondary 3</u> 1.30pm	
Friday, 27 October	Thanksgiving Service for Secondary 1, 2 and 3	<u>Secondary 1 and S3-9</u> 12.30pm	Last day of school for Secondary 1, 2 and S3-9.-
	Headstart Programme for S3-1 to S3-8	<u>Secondary 2 and S3-1 to S3-8</u> 1.00 pm	
Monday, 30 October – Friday, 10 November	Study Camp for Secondary 1 and 2	Schedule will be provided to students nearer to the date	The Study Camp is for selected students only.
	Study Camp for S3-9		
Monday, 30 October – Friday, 3 November	Headstart Programme for S3-1 to S3-8	The schedule will be provided to students nearer to the date.	-
Monday, 6 November – Friday, 10 November	Study Camp for S3-1 to S3-8	The schedule will be provided to students nearer to the date.	The Study Camp is for selected students only.
Thursday, 16 November (AM)	Founder's Day Service for all ALL Secondary 1 students @ St. Andrew's Cathedral	After the service, students will be dismissed directly from the cathedral at 12.15pm.	All Secondary 1 students are to assemble at the school canteen at 9.30am.  One-way transport will be provided to St. Andrew's Cathedral

<b>Date</b>	<b>Programme</b>	<b>Dismissal Time</b>	<b>Remarks</b>
Thursday, 16 November (PM)	St. Margaret's School 181 <sup>st</sup> Anniversary Dinner		Members of the St. Margaret's Family can purchase tickets for the event. The event starts at 6.30pm and details can be found in <b>Annex C.</b>

## Annex B

### Window periods for the submission of the FAS application form

Level	Start Date for Application	Submission Deadline	Remarks
For Secondary 1 (2023) students going to Secondary 2 (2024)	Monday, 23 October 2023	Friday, 17 November 2023	Students need to confirm their SBB subjects (for 2024) before submitting their FAS application forms.
For Secondary 2 students (2023) going to Secondary 3 (2024)	Tuesday, 14 November 2023	Tuesday, 28 November 2023	
For Secondary 3 students (2023) going to Secondary 4 (2024)	Monday, 23 October 2023	Friday, 17 November 2023	-
For S4-6 to S4-8 students (2023) going to Secondary 5 (2024)	Monday, 18 December 2023*	Monday, 8 January 2024	-

\* Tentative – dependent on date of release of N-level results. S4-6 to S4-8 students should only submit their FAS application forms if they are continuing their studies at St. Margaret's School (Secondary) at Secondary 5.

Annex C

St. Margaret's School 181<sup>st</sup> Anniversary Dinner



181<sup>st</sup> Anniversary

*Be Connected*

*Honouring the Past, Embracing the Future*

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**Thursday, 16 November 2023**  
**6.45pm**  
Registration commences at 6.00pm  
Guests are requested to be seated by 6.30pm

St. Margaret's School (Secondary)  
111 Farrer Road Singapore 259240  
Dress Code: Casual  
Price: \$50 per person  
Closing Date: 16 October 2023

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**Enquiries & Ticket Sales**  
St. Margaret's Ex-Students' Association  
Ms Lina Wee Tel: 82004000  
linawee15@gmail.com

**Organised by:**  
St. Margaret's Ex-Students' Association  
Parent Teacher Association SMS(P)  
Parent Support Group SMS(S)  
St. Margaret's School (Primary)  
St. Margaret's School (Secondary)

